

Dear BASHOF Grant Applicant:

Thank you for your interest in a grant from the Bay Area Sports Hall of Fame Youth Fund. In order to be considered for a grant, **please complete the following forms electronically**. You must have the current version of Adobe Acrobat reader to fill out (free from www.adobe.com):

- Grant Application
- Equipment Request Form
- Revenue Form
- School Form (ONLY for schools)

Also, make certain to provide the following supporting documents to BASHOF.

- Copy of State and 501(c)(3) Federal tax exemption letters
- List of Officers and Board of Directors
- Copies of your current itemized budget
- Financial statements for the previous two years
- A cost estimate from a reputable sports supplier for the requested equipment

Your completed application, including all of the required attachments, must be received no later than January 31, 2010 (NO EXCEPTIONS). Properly documented requests will be reviewed by our committee during the early spring. Organizations will be informed of the status of their requests by June 1, 2010. Please be sure to send documents to:

Email: nkrueger@bashof.org

Fax: (415)704-3232

Mail: BASHOF
Grant Review Board
201 Spear Street, 11th Floor
San Francisco, CA 94105

Sincerely,



Barbra I. Higgins
Chair of Grant Committee



Natalie Krueger
(415)296-5606

**BAY AREA SPORTS HALL OF FAME
GRANT APPLICATION FOR SPORTS EQUIPMENT**

Date: _____

- Organizations that are schools must also complete the BASHOF SCHOOL form attached.
- Grants must be used only for the equipment requested.
- All organizations are eligible to receive one grant per year.
- Please complete all application forms in their entirety.
- Completed application must be received by January 31, 2010.

Organization: _____ Federal Tax ID#: _____

Address/City/Zip: _____ 501(c)(3): Y _____ N _____

Phone: _____ Fax: _____

Contact: _____ Email: _____

Phone: _____ Fax: _____

Address/City/Zip: _____

Previous BASHOF Grant Recipient? Yes _____ No _____ If yes, year(s) _____ Total amount received \$ _____

Purpose of Organization: _____

FEES Charged. What fees do you charge participants? \$ _____ What is the purpose of the charge? _____

Reduced fees offered. Do you offer reduced or waived fees? Yes No If yes, please explain: _____

Geographic Area Served. Total number of children/youth directly served by this program: drop-in _____ enrolled _____ Number of youths using facility each year: _____

Ages Served: _____ % Male _____ % Female Number of personnel working directly with: _____ Boys _____ Girls

Income Level: _____ % Low _____ % Low-Middle _____ % Middle _____ % High

Special Needs Population: _____ % of total in program. Specify population served: _____ % Learning Disabled _____ % Physically Disabled

ATHLETIC-EQUIPMENT GRANT REQUEST: Complete Equipment Request Form (page 2). Include a written cost estimate from a sports equipment dealer.

Total of equipment request (include tax and freight): \$ _____

Security of equipment. Person(s) responsible for security of equipment: _____

Location and method of storage: _____

I affirm that to the best of my knowledge the above information is true and accurate.

Signature of Listed Contact

Title

Date Signed

Applicant must be a nonprofit organization that has established its exemption under section 501(c)(3) of the Internal Revenue Code & section 23701d of the California Revenue and Taxation Code.

The Bay Area Sports Hall of Fame is a 501(c)(3) nonprofit organization, tax identification number 94-2618633.

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ATHLETIC EQUIPMENT REQUEST FORM

ORGANIZATION: _____ DATE: _____

IMPORTANT NOTICE:

- The Bay Area Sports Hall of Fame’s motto is “*To help kids play sports*”. Therefore, we **do not support** equipment requests for items that do not directly relate to kids playing sports, such as board games, arts and crafts, decorations, awards/trophies/certificates, clipboards, megaphones, etc. However, we **will** accept requests for first aid kits, ice packs, whistles, stopwatches, indoor sports-like activities (parachutes, bean bags, etc.).
- Please include a written cost estimate for the sports equipment from a reputable sports equipment supplier; keep in mind that you should be familiar with good quality equipment at the lowest prices available. Please note that after receiving a grant you will be required to send BASHOF a copy of the actual receipt dated with the current year as proof of purchase.
- The Youth Fund **does not fund grants for capital expenditures** such as scoreboards, bleachers, fences, signage, lockers, video equipment, etc.

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>SUPPLIER</u>
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____

* GRAND TOTAL \$ _____

Please include tax and freight

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REVENUE SUMMARY

Organization: _____ Date: _____

I. DIRECT COMMUNITY SUPPORT	a. Contributions	
	b. Foundations/Trusts	
	c. Special Events	
	d. Legacies/ Banquets	
	e. United Way	
	f. Other (please specify)	
	I. Subtotal (a-f)	
II. GOVERNMENT FUNDING	a. Federal	
	b. State	
	c. Local	
	II. SUBTOTAL (a-c)	
III. OTHER	a. Membership Dues	
	b. Program Service Fees	
	c. Other (please specify)	
	III. SUBTOTAL (a-c)	

	IV. TOTAL REVENUES (I + II + III from above)	
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* This should agree with revenues or total income or total receipts on your current budget.